



About Treasury

Treasury's mission is to invest in the well-being of Tennesseans through exceptional financial leadership, management, service and education. The Tennessee Department of Treasury employs nearly 300 people in a variety of responsibilities. Our employee functions vary from investing, accounting, and risk management, to retirement counseling, and returning unclaimed property. We seek the most passionate, dedicated, and innovative people who have the ability to positively impact the lives of Tennessee families.

Some of the programs we administer include:

- Tennessee Consolidated Retirement System
- TNStars College Savings 529 Program
- Tennessee Financial Literacy Commission
- Unclaimed Property
- ABLE TN
- RetireReadyTN

Eligibility Requirements

1. Be enrolled in or a graduate of a degree-seeking program at an accredited college or university
2. Must provide own housing accommodation

Application Process

Submit your resume to Treasury.Resumes@tn.gov with the subject line "Summer Internship," as well as your division of choice. Successful candidates will be contacted by phone to schedule an interview.

Application Deadline is February 28

Tennessee Department of Treasury 2022 Summer Internship Program

The Tennessee Department of Treasury's Summer Internship Program is a 10-week paid educational and experiential learning opportunity from June 6 to Aug. 12, offering undergraduate and graduate students a chance to witness and participate in the operations of a state constitutional office. The program is both professionally and academically beneficial, providing interns with hands-on, practical experience in state government. This is a mostly virtual internship with the hours of 8 a.m. to 4:30 p.m. Monday-Friday. Occasional travel to our downtown Nashville office may be required.

Featured Positions



Accounting



Information
Systems



Capitol
Office



Communications



more!

What Former Interns Have to Say:

"The Treasury internship supplied vital information that helped me succeed in my future career. There is truly nothing comparable to the opportunity to apply concepts to actual real world problems."

- Hannah Willis, Accounting Intern, 2016*

"The opportunity to work on software development projects across various programming languages and systems challenged me to learn and try new ideas. My contributions to projects as an intern continue to be utilized by the Treasury Department."

- Nick Rummel, Information Systems Intern, 2017-2018*

"The internship provided me with the opportunity to apply all the education acquired during my undergrad, which established further confidence in my capabilities and confirmed the direction I wanted to take my career."

- Kristy Brown, Legal Intern, 2017

"This internship gave me vital hands-on experience with real communication projects; particularly, video production. From setting up lights and equipment, to scripting and editing, I participated in every step of the process. In short, this internship taught me what you can't learn in a classroom."

- Maisie Williams, Communications Intern, 2021

"The opportunities to engage in highly complex and intellectual discussions, not only with the entire investments team but also with other analysts in the industry, was the most impactful part of this internship. Every single day felt different, and I was looking at financial markets from a whole different lens."

- Harris Parvaze, CFA, Investments Intern, 2021

***Now full-time employees!**



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Tennessee Department of Treasury | 2022 Summer Internship Program



Accounting

Provides accounting support and financial reporting for various programs, investment portfolios, and funds administered by Treasury. Provides banking operations, financial controls, and bank reconciliations in controlling the cash transactions of the State. Requirement: Accounting major; strong interest in governmental accounting and CPA certification post-graduation.



Audit & Compliance

Responsible for developing and administering Treasury's risk-based investment compliance program. Assists in analyzing various investment risk and control functions, and drafting investment guidelines and procedures. Required Major: Finance, Accounting or Law.



Communications

Division is responsible for all press, public relations, publications, and communications on behalf of Treasury and its programs. Supports work of the division by maintaining professionalism in all communications and developing new ways to communicate internally and externally. Required Major: Communications or Journalism.



Financial Empowerment

Division is tasked with engaging members of the state's retirement plans, political subdivisions, and citizens of TN to increase financial literacy, wellness, and retirement readiness. Projects will include researching and comparing industry data, developing strategies to build operational efficiencies, reviewing and updating published materials and website resources, and supporting the daily activities of the division. Preferred Majors: Business, Finance, Accounting, Public Administration.



Human Resources

Responsible for recruitment of staff, performance management, employee relations, compensation analyses, and providing customer service to employees. Requirement: Business or HR majors, strong analytical skills and interest in policies and procedures.



Information Systems

Creates, maintains and manages technology infrastructure and assists divisions to properly use existing systems and improve processes through appropriate technology solutions. Requirements: Major in Technology, Computer Science, or related field, with at least two years of school completed. Understanding of SQL programming using SSMS. Data analysis and experience with reporting tools. Strong interest in web development and technologies.



State Treasurer's Capitol Office

Duties include front office administration, correspondence, employee events, preparation and staffing of Treasurer speaking engagements, etc. Will have interface with state legislators, executive branch agencies, and other constitutional offices. Must be able to interact effectively with individuals at all educational and professional levels. Must be efficient with Microsoft Office and have strong writing abilities. All majors considered; strong interest in public service.



Tennessee Consolidated Retirement System

Supports activities related to retirement member benefits. Determines member eligibility for benefits, calculating monthly benefit amounts, reviewing and adjusting retiree benefits, researching and responding to member inquiries and advising members of retirement provisions. Requirement: Major in Math or Business. Math aptitude and detail orientation. Strong interest in public service.



Unclaimed Property

Work on special projects with Directors and/or Managers. Review Unclaimed Property claims for approval. Assist with outreach in locating owners. Travel may be included. All majors considered; strong interest in public service.